

# New Ministry Internship Spotlight:

## *Disabilities Ministry Intern*



Dear Future Intern,

We are launching a disability ministry at MBC, and we want you to help build it. Our **Upside Down Glory** initiative exists to ensure that every person—of every ability—is welcomed, discipled, and empowered to serve as an essential member of the Body of Christ.

This vision flows directly from Scripture. In Luke 14, Jesus commands us to invite *"the poor, the crippled, the lame, the blind"* to His table (v. 21). In 1 Corinthians 12, Paul writes that *"those parts of the body that seem to be weaker are indispensable"* (v. 22). We're recovering a vision of the church as God intended—complete and reflecting the fullness of His image.

**What will you gain?** You'll help shape a ministry from its earliest days, receiving training through Joni and Friends and developing competencies in accessibility, pastoral care, and cross-ministry collaboration. You'll walk alongside families who will deepen your understanding of dependence on God. This internship will form your theology, build your skills, and equip you for effective ministry wherever God calls you next.

As your supervisor, I'm personally invested in your growth. You'll have access to leadership meetings, strategic conversations, and hands-on ministry experience. We believe MBC can become a place where families find respite, where children of all abilities worship side by side, and where our community sees the Gospel lived out in tangible ways. **Will you help us build it?**

For God's Glory,

**Pastor Bob Erbig**

*Lead Pastor: Preaching, Family Life & Mission*

*Internship Program Director*



**MILLINGTON**  
baptist church  
Rooted, Growing, Multiplying since 1851

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# Disabilities Ministry Intern

## SUMMARY:

The Disabilities Ministry Intern is a support role with the purpose of learning and acquiring the skills needed to develop and sustain a robust disability ministry. This intern will work alongside the Disability Leadership Team (DsLT) to help MBC become known for its integration of family, care, hospitality, and outreach ministries for individuals and families impacted by disability. The intern will gain hands-on experience in ministry planning, community engagement, and creating accessible environments that reflect Christ's love for people of all abilities.

## SUPERVISION:

Serve under the direct supervision of the **Lead Pastor for Preaching, Family Life and Mission**. The intern will also coordinate with representatives from Kids Ministry, Youth Ministry, Care Ministry, Hospitality Ministry, and Outreach Ministry as needed.

## HOURS:

Approximately 10-15 hours/week, with flexibility based on event schedules and ministry initiatives. Some weekend availability may be required for special events such as Parents' Night Out (Respite) or Disability Awareness Sunday.

## SPECIFIC RESPONSIBILITIES:

### ***Ministry Development & Administration***

- Assist in the development and implementation of Disability Ministry Guidelines for all MBC programs and events.
- Support the creation and administration of a Disability Intake Form to identify needs within the congregation.
- Help coordinate a Facility Accessibility Audit and compile recommendations for improvements.
- Maintain records, track metrics, and assist the DsLT Secretary with meeting minutes and documentation.

### ***Training & Learning***

- Participate in bi-monthly coaching calls with Joni and Friends alongside DsLT members.
- Read and discuss "Accessible Church" with the DsLT to develop a shared theological foundation.
- Assist in developing training materials for staff and volunteers.

### ***Event Planning & Support***

- Help plan and execute Disability Awareness Sunday, including coordination with worship, communications, and pastoral teams.
- Support Parents' Night Out (Respite) events by recruiting volunteers, preparing materials, and providing on-site assistance.
- Assist with Disability Dads support group logistics as needed.

### ***Community Engagement & Outreach***

- Research and compile information on local schools, hospitals, and organizations (including the VA in Basking Ridge) for potential outreach partnerships.
- Support the 5:1 Care Ministry by helping to identify and connect partner families with families impacted by disability.
- Build relationships with families in the congregation who are impacted by disability to understand their needs and experiences.

### **Cross-Ministry Collaboration**

- Attend and contribute to monthly DsLT meetings.
- Serve as a liaison between the DsLT and other ministry areas (Kids, Teens, Care, Hospitality, Outreach) to ensure church-wide inclusion practices.
- Shadow and learn from volunteers and staff across various ministry departments to understand how disability inclusion integrates church-wide.

### **SPECIFIC QUALIFICATIONS:**

- Must be at least age 18
- A heart for individuals and families impacted by disability
- Personal experience with disability (self or family member) or demonstrated interest in disability ministry preferred
- Willingness to learn about disability ministry best practices, theology, and ethics
- Strong communication and organizational skills
- Team-oriented with a spirit of collaboration and humility
- Enrollment in or completion of a degree program in ministry, special education, social work, counseling, or related field preferred but not required
- Openness to training and innovation in creating inclusive ministry environments

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**Note:** This internship aligns with the DsLT’s strategic timeline. Interns beginning in Fall 2025 or later will participate in foundational work, while those in Years 2-3 may have opportunities to lead specific initiatives such as the Respite Program or 5:1 Care Ministry.



UPSIDE DOWN  
**GLORY**

Ministering to those with Disabilities